



# Violet Crown Festival

Event Date: Saturday May 5, 2007

Event Time: 12 pm - 7:00 pm

Event Location: Brentwood Park, Austin, TX

## Vendor Guidelines

- All artist products must be handmade by the artist and must be in good taste. It is acceptable to have helpers in the booth, but the artist must be present the day of the show.
- A 10x10 booth/space is provided for each artist. You are responsible for bringing your own tents, tables, and chairs (please note, no electricity will be available)
- Set up begins at 8:30 AM, please be ready for business by 12:00 PM
- Vehicles are not permitted on park grounds. We encourage artists to leave close-in parking open for festival guests.
- If it rains on Saturday May 5<sup>th</sup>, we will reschedule for Sunday May 6<sup>th</sup>.
- Each year we hold a silent auction and ask each artist to donate a piece of art valued at a minimum of \$30.00 retail for this purpose. The proceeds from the silent auction are split between the Violet Crown Community Works and the Brentwood School Transformation Project.
- Please properly dispose of trash from your space – feel free to use trash/recycling receptacles on the grounds for reasonable amounts of refuse.
- We request that you remain “open” during festival hours. If you *must* leave early, please make arrangements with us in advance.
- Cancellation Policy: If you find that you are unable to fulfill your obligation, please do us the courtesy of canceling by April 20, 2007 to receive a full refund. Cancellations after April 20<sup>th</sup> will be refunded based on the discretion of the Violet Crown Festival Board. If you do not show up by 10:30 AM the day of the show, you run the risk of losing your space to a vendor on the waiting list and you will not receive a refund.